

TOWN OF MINNEDOSA – POLICY 004OPR

SNOW AND ICE REMOVAL POLICY



Authority : Res # 2003-200

Date Approved : October 14, 2003

BACKGROUND

The Town of Minnedosa is responsible for the snow and ice removal from town streets with the exceptions of 16A, Main Street, 6th Avenue NW and 2nd Avenue SE which are maintained by the Dept of Highways.

GOALS

The goal of The Town of Minnedosa is to provide reasonable snow and ice control on the streets it maintains, in a safe and cost-effective manner.

PROCEDURE

The Town will:

- a) monitor weather and road conditions
- b) maintain streets in a reasonably safe driving condition
- c) remove snow and ice in a timely manner as required
- d) perform all maintenance tasks equally in the best interest of The Town of Minnedosa ratepayers

POLICY

Note: In the following “the town” refers to the Public Works superintendent or his/her designate.

The start of snow removal operations will depend on immediate and anticipated weather conditions. Snow removal will begin in the south west corner, progressing to the south east corner then to the north end of town. These routes may vary due to weather conditions. Some streets may be left unplowed until later in the plowing operation if it is determined that traffic volumes do not warrant immediate plowing. Back lanes will be plowed as time permits once main plowing operations have commenced. Under severe conditions streets may not be plowed full width or plowing may be stopped until it is safe to continue. Factors that may delay snow removal and sanding operations are severe cold, high winds, reduced visibility and rapid accumulations of snow. Under normal conditions snow removal and sanding operations will be completed within 48 hours of a storms passing. Accumulations of snow after normal working hours will be removed at the discretion of the town, when possible removal will be completed on the next regular work day. Factors for after hour call out include large accumulations of snow, excessive drifting or extremely icy conditions. Accumulations of snow from the

plowing operations left in private driveways is the responsibility of the resident for removal, snow is not to be placed back on plowed streets. Operators will make every effort to keep accumulations to a minimum.

EQUIPMENT

Town equipment will be utilized for the snow removal and sanding operations unless excessive work load requires contracted equipment to be hired or rented.

DISPATCHING

Snow removal and sanding operations will be determined by the immediate or anticipated weather conditions at the discretion of the town. Snow removal and sanding operations will occur during regular work hours of 7:00 a.m. and 4:00 p.m. or on a specific call out situation at the discretion of the town. Work outside regular hours will be done in accordance to union contract. For emergency situations (fire, police, medical) necessary equipment will be dispatched as soon as possible. Emergency requests must be received directly from the police, fire or emergency services.

SNOW STORAGE

Snow and ice removal will require the use of town rights-of-way and property for snow storage. Depending on volume of snow, storage of snow may create sight obstructions for motorists and pedestrians. Snow piled on rights-of-way will be removed if deemed necessary by the town.

SANDING

Sanding operations will use the routes opened by the plowing operations. Some areas may be sanded prior to and following snow plowing if conditions deem it necessary. A mixture of 5% to 10% salt to sand mixture will be used, this is designed for traction rather than melting to bare pavement. Under normal conditions only intersections and hills will be sanded in residential areas. Downtown areas are sanded at a higher rate due to increased pedestrian and vehicle traffic.

RIGHT-OF-WAY ENCROACHMENTS

Landscaping including trees and inanimate materials that are installed by the resident on town right-of-way, will be the responsibility of the resident. The resident will accept all risk and damage due directly or indirectly to snow removal operations will not be eligible for compensation. The town will not assume any responsibility for damage to aboveground or underground sprinkler systems, exterior lighting or personal property stored on town rights-of-way.

SIDEWALKS

Sidewalks are cleaned as time and budget allow, the downtown area is first priority fanning out to the residential area if time allows. The main responsibility for snow and ice removal on sidewalks is on the resident and business owner to clear their frontage.

REQUESTS AND COMPLAINTS

Requests and complaints will be taken at the Town of Minnedosa office during regular working hours and forwarded to the Public Works supervisor for consideration.

Town of Minnedosa Snow Removal Route

Note, subject to change due to weather conditions (wind , etc.)

- School area , post office area (due to traffic congestion)
- 1st and 2nd St SE (differs from policy which states SW corner first, due to the number of steep slopes and vehicle traffic)
- 9th Ave , Franklin Road, 6th Ave NE past cabin area, Bison hills while in the area (steep slopes, School bus route)
- SW corner
- NW corner
- NE corner

Misc. Snow Removal; (in no particular order)

- Ukrainian Hall /Church
- Fire hall
- Skating rink parking and sidewalk
- Parking along 2nd Ave SW from town office to 2nd St SW
- Parking along Daycare
- Parking along St Mark's church
- Street side parking along covenant church
- Library parking
- Cenotaph parking
- Cemetery roads
- Heritage village road
- Street parking area around dental clinic/castle (school drop off)
- Water plant bulk fill
- Golf course parking lot
- Back lanes SW and NE corners
- RCMP parking lot
- Beach parking lot (snowmobile drop off)
- Dam walkway
- PR 262 walkway
- School walk along castle
- Parking area south of fountain
- Lagoon
- Parking along south end hotel/RRSD office
- Parking along dollar store/sims building