

TOWN OF MINNEDOSA – POLICY 004ADM

OUTSTANDING TIPPING FEES

Authority : Res # 2019-016

Date Approved : February 12, 2019



BACKGROUND

The Town of Minnedosa has recognized that the collection of tipping fees has become an administrative issue and time constraint due to the number of outstanding invoices regarding this matter.

PURPOSE

To provide a standardized and documented policy regarding the collection of outstanding tipping fees from contractors.

PROCEDURE

The Town will:

- Send monthly statements to the contractor, due in 14(fourteen) days with added interest to outstanding amounts.
- Send a demand letter if an outstanding invoice has not been paid in 3(three) months. Refuse to allow delivery of waste materials to Evergreen Environmental Technologies if invoice continues to be outstanding after 14(fourteen) days after letter is sent. Delivery privileges will be reinstated after all outstanding invoices are paid in full.
- If second offense within 2(two) years, delivery of waste to Evergreen Environmental Technologies will only be allowed when all applicable expenses have been paid and a deposit of fifty (50) percent of the average of the prior two (2) years tipping fees has been paid in full or a minimum of one hundred (\$100) dollars, whichever is the larger.
- If contractor or individual is a property owner in the Town of Minnedosa, all outstanding amounts will be added to property taxes.

If contractor or individual does not own property in the Town of Minnedosa, all outstanding amounts will be turned over to a debt collection agency including all legal fees and dumping privileges will be suspended until such time as the Town is paid in full.